

Health and Safety Policy: Unscripted

Our Commitment

At Unscripted, we're committed to providing a **safe, healthy, and secure environment** for all students, staff, visitors, and contractors. We prioritize safety to prevent accidents, injuries, and illness, ensuring everyone can learn and work without worry. We fully comply with all relevant Irish health and safety laws.

Key Responsibilities

The Studio Director is ultimately responsible for health and safety, ensuring resources are available and the policy is effective.

All Staff must:

- Take reasonable care for their own safety and others'.
- Cooperate with safety procedures.
- Immediately report hazards, accidents, or near misses.
- Use equipment safely and attend all required training.

Students are expected to:

- Follow all safety instructions from staff.
- Behave safely and responsibly.
- Report any safety concerns.

Parents/Guardians should:

- Support our safety policies.
 - Inform us of any relevant medical or safety needs.
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Safety Measures

- **Risk Assessments:** We regularly assess all activities, premises, and equipment to identify and control risks.

- **Emergency Procedures:** Clear plans are in place for fires, first aid, and other emergencies. Fire drills are held periodically, and trained first-aiders are always on site.
 - **Accident Reporting:** All incidents, no matter how minor, must be reported immediately. Serious incidents are investigated and reported as required.
 - **Training & Information:** Staff receive health and safety training and incident report guidelines.
 - **Equipment & Facilities:** All equipment is safe and maintained, and our premises are kept clean and hazard-free.
 - **Safeguarding:** This policy works alongside our Child Protection Policy to ensure student well-being.
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Policy Review

This policy is reviewed annually to ensure it remains effective and up-to-date.